



CADAS (Cumbria Alcohol and Drug Advisory Service)

Fundraising Coordinator

About us:

Cumbria Alcohol and Drug Advisory Service – or CADAS – is a registered charity and has been providing substance use related support, training, and interventions in Cumbria for over 40 years.

We are proud of our ABCD approach (Asset Based Community Development) and have teams of staff and volunteers operating through the County to deliver a diverse range of service and projects.

This includes delivering a therapeutic support service to individuals with problematic substance use or addictions, as well as offering support to families and carers who are affected by someone else's addictive behaviour. We also provide health and social care professionals, employers and local community members with information, advice and guidance as well as delivering training and health and wellbeing workshops in community venues.

We believe that our major strengths are our independence, our commitment to people and communities, our inclusive approach, and our accessibility.

Our centres are in Barrow, Carlisle, Kendal, and Workington enabling us to support those throughout our large mostly rural county and since the pandemic we have developed the ability to work digitally and remotely so we can reach more people.

We have included our most recent impact report and a staffing structure with this pack. To find out more about us go to www.cadas.co.uk or find us on Facebook or Twitter.

About the role:

Role Summary:

The Coordinator will work with staff and volunteers to develop and implement a fundraising strategy including facilitating campaigns and events, building our network of supporters (including regular donors), developing a team of fundraising volunteers, and generating income through community fundraising.



The successful candidate will therefore have a successful track record of fundraising as well as excellent communication and interpersonal skills so that they can work with our Chief Executive and other colleagues to raise awareness and understanding of the harmful substance use, engage a wider audience of individuals and organisations, and then create new opportunities for them to support the work of CADAS.

The Coordinator will have a critical role in delivering our new strategy by generating the additional income needed to expand our services in response to increasing demand and will need to be innovative and creative in developing new fundraising opportunities (including digital). They will therefore have the opportunity to grow the role (and potentially to increase their hours and/or salary) to include other areas of fundraising such as trusts and foundations or major donors or even to recruit and line manage additional fundraising staff and further enable the delivery of our life-changing services.

Location:

The Coordinator will work across Cumbria and could be based in any CADAS office (Barrow, Carlisle, Kendal or Workington) or work from home. They will be expected to travel across Cumbria and to work evenings and weekends as necessary.

Pay and benefits:

The role is part time (15 hours per week) and will be paid £9781 per annum (£24,453 pro rata based on a full time equivalent of 37.5 hours per week)

As well as a flexible approach to office base/home working we are happy to have conversations about annualising hours, compressed hours, and flexible arrangements such as working more in term time and less during school holidays.

We also offer staff an excellent pension contribution – 6% after you have passed your probationary period.

Next steps...

Please complete the application form highlighting how you meet our essential and desirable criteria (see enclosed job description and person specification for details) and the equality and diversity form. And return them by 12pm on the 30th November via email to louisem@cadass.co.uk.

Successful applicants will be invited to an interview on the 9th of December online for which you will be required to prepare a short five-minute presentation (full details provided if shortlisted).



Please call Leigh Williams (our Chief Executive) on 07714 766658 if you would like to discuss the role before applying.